



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
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## Meeting Minutes - Final

### Board of Directors Workshop Meeting

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Wednesday, February 13, 2019

1:00 PM

Water Board Building 5th Floor

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#### 1. Call to Order

Chairman Baker called the meeting to order at 1:00 p.m.

#### 2. Quorum Call

**Present:** 4 - Chairman Brian Baker, Secretary Robert Daddow, Director Gary Brown, and Director Freman Hendrix

**Excused:** 2 - Vice Chairman Abe Munfakh, and Director Craig Hupy

**Note:** Secretary Daddow's attendance via teleconference

#### 3. Approval of Agenda

William M. Wolfson, Chief Administrative and Compliance Officer, requested to defer Item 8H, Resolution 2019-010 (Proposed Change Order No. 1, GLWA Contract No. GLWA-CON-223) to the next Board of Directors Meeting.

Chairman Baker requested a Motion to approve the Agenda as Amended.

**Motion By:** Freman Hendrix

**Support By:** Gary Brown

**Action:** Approved as Amended

The motion carried by a unanimous vote.

**Note:** Item 8H was removed from the Agenda.

#### 4. Approval of Minutes

A. [2019-054](#) January 23, 2019 Board of Directors Meeting Minutes.Draft

Attachments: [January 23, 2019 Board of Directors Meeting Minutes](#)

Chairman Baker requested a Motion to approve the January 23, 2019 Board of Directors Meeting Minutes.

Motion By: Freman Hendrix

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

5. Public Comment

There were no public comments.

6. Communications

A. [2019-056](#) Receipt of Correspondence

Attachments: [Dynamatic](#)

[Procurement Updates and February Pipeline 2.12.2019](#)

Sue McCormick, Chief Executive Officer, gave a verbal communication regarding an email she just received from Michael Csapo, Resource Recovery and Recycling Authority of Southwest Oakland County, who had encouraged GLWA to consider making an application for recognition of GLWA's Biosolids Dryer Facility to an organization that recognizes public and private partnerships, and Mr. Csapo forwarded notification that GLWA Biosolids Dryer Facility was selected as a winner for Outstanding Infrastructure Project Award by the NCPPP. Staff will be attending NCPPP Conference in Denver, which is May 15 and 16, 2019, to receive the Award on behalf of GLWA. CEO McCormick also thanked Mr. Csapo for bringing this opportunity for additional recognition for this incredible facility to GLWA.

Motion By: Freman Hendrix

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

7. Old Business

None

8. New Business

A.     [2019-042](#)     **Presentation by Bridgeport Consulting: “2018: A Year of Transition for Member Outreach”**

**Sponsors:** Suzanne Coffey (WRRF)

**Indexes:** Planning Services

**Attachments:** [20190213\\_GLWA Board Workshop\\_Bridgeport Consulting](#)  
[2018\\_ScorecardResults\\_BoardWorkshop](#)

**Motion By:** Gary Brown  
**Support By:** Freman Hendrix  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

B.     [2018-1063](#)     **Capital Improvement Plan Program Management Project Presentation**

**Sponsors:** Suzanne Coffey

**Indexes:** Planning Services

**Attachments:** [Program Management Presentation](#)

**Motion By:** Gary Brown  
**Support By:** Freman Hendrix  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

C.     [2019-035](#)     **Proposed Amendment No. 2 to Water Service Contract with Village of Almont**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Almont Water Contract Am 2 EX B 2018](#)

**Motion By:** Freman Hendrix  
**Support By:** Brian Baker  
**Action:** Approved  
The motion carried by a unanimous vote.

D. [2019-037](#) **Proposed Amendment No. 1 to Water Service Contract with City of Flint**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Flint Water Contract Am 1 EX B 2018](#)

Motion By: Freman Hendrix  
Support By: Robert Daddow  
Action: Approved  
The motion carried by a unanimous vote.

E. [2019-036](#) **Proposed Amendment No. 3 to Water Service Contract with City of Flat Rock**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Flat Rock Water Contract Am 3 EX B 2018](#)

Motion By: Gary Brown  
Support By: Freman Hendrix  
Action: Approved  
The motion carried by a unanimous vote.

F. [2019-038](#) **Proposed Water Service Contract with City of Trenton**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Trenton Water Contract EX B 2018](#)

Motion By: Gary Brown  
Support By: Freman Hendrix  
Action: Approved  
The motion carried by a unanimous vote.

G. [2019-033](#) **Contract GLWA-CS-132, Change Order No. 3  
Proposed Audit Fee Change Order for the FY 2018 Audit and Other  
Technical Services**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

Motion By: Freman Hendrix  
Support By: Gary Brown  
Action: Approved  
The motion carried by a unanimous vote.

I. [2019-050](#) CEO's KPI Report

**Sponsors:** Sue F. McCormick and William Wolfson

**Indexes:** Office of the Executive

**Attachments:** [EUM Key Metrics Dashboard\\_190213\\_FINAL](#)  
[2-19 Red, Yellow Green Report](#)  
[Reso 2019- 050 Explanation of CEO Red and Yellow report](#)

**Motion By:** Freman Hendrix

**Support By:** Gary Brown

**Action:** Received and Filed

The motion carried by a unanimous vote.

The Board will also discuss such other matters.

9. Reports

None

10. Remarks

A. Chairperson's Remarks

Chairman Baker requested, at some point, an update regarding Highland Park, and also requested to have someone (Jonathan Wheatley) follow-up on the status of the changes to the WRAP (Water Residential Assistance Program).

B. Board Members' Remarks

Director Hendrix made an inquiry regarding the status of the contract (Proposed Change Order No. 1, GLWA-CON-223, Facilities Maintenance Services) that was deferred to the next Board of Directors Meeting.

Director Daddow gave an update regarding the Reconciliation Committee Meeting that was held this past Monday (February 11, 2019).

Note: Director Brown excused himself, briefly, from the meeting at 2:35 p.m.

11. Closed Session

A. [2019-057](#) Closed Session Request- Attorney Client Communication

**Sponsors:** Randal Brown

**Indexes:** General Counsel

Chairman Baker called a recess at 2:40 p.m., due to lack of a quorum, and advised the audience that when the meeting reconvenes, the Board will go into Closed Session, and there is no action to be taken by the Board following the Closed Session, however, there may be procedural direction given by the Board after the Closed Session.

Director Brown rejoined the meeting at 2:50 p.m.

Chairman Baker called the meeting back to order at 2:50 p.m.

Chairman Baker requested a Motion and Roll Call Vote to enter into Closed Session at 2:51 p.m.

Motion By: Gary Brown

Support By: Freman Hendrix

Action: Approved

The motion carried by the following vote:

**Aye:** 4 - Chairman Baker, Secretary Daddow, Director Brown, and Director Hendrix

**Excused:** 2 - Vice Chairman Munfakh, and Director Hupy

Entered Closed Session at 2:51 p.m.

Returned from Closed Session at 3:43 p.m.

The only matter discussed was an Attorney-Client Communication.

William M. Wolfson, Chief Administrative and Compliance Officer, stated that at the January 23, 2019 Board of Directors Meeting, there was discussion amongst the Board Members regarding a proposed contract between the GLWA and Oakland-Macomb Interceptor Drain Drainage District and whether it would go directly to the full Board or to multiple (GLWA) Committees, and Mr. Wolfson wanted to revisit that with the Board.

At the end of the (January 23, 2019) discussion, the referrals were to Legal Committee (Members Hendrix and Munfakh), Capital Planning Committee (Members Munfakh, Daddow, and Hupy), Operations and Resources Committee (Members Baker, Hendrix and Hupy), and then a discussion at the full Board, which would mean that certain Board Members would see this matter three or four times. Recognizing that this is an important issue, Mr. Wolfson wanted to know if that is still the way the Board wishes to proceed, or would the Board consider having the discussions on this issue go to the entire Board and have them at the full Board level?

That being said, the Board's decision was to have the discussions at the full Board level.

## 12. Adjournment

Chairman Baker requested a Motion to Adjourn.

Motion By: Gary Brown

Support By: Freman Hendrix

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 3:46 p.m.